

San Diego Civil Service Commission

**AGENDA**

Thursday, November 5, 2009 at 1:00 p.m.  
12th Floor Council Committee Room  
202 C Street  
San Diego, California

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**ITEMS FOR ACTION**

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***NOTE: The Commission will immediately go into closed session at 12:00 p.m. The regular business meeting will begin at 1:00 p.m.***

**INTRODUCTION**

**ACTION TAKEN/PENDING**

1. Roll Call.

**NON-AGENDA PUBLIC COMMENT**

This portion of the agenda provides an opportunity for members of the public to address the Commission on items of interest within the jurisdiction of the Commission. (Comments relating to items on today's docket are to be taken at the time the item is heard.)

Time allotted to each speaker is determined by the Chair. Comments are limited to no more than five (5) minutes **total per subject** regardless of the number of those wishing to speak. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Commission on any issue brought forth under "Non-Agenda Public Comment."

**CONSENT AGENDA (Items 2 and 3 can be approved with one motion.)**

2. Approval of the minutes for the regular business meeting of October 1, 2009.
3. Leave of Absence Without Pay - In Order. Items 10 through 15.

#### **LEAVES OF ABSENCE WITHOUT PAY – DISCUSSION**

4. Violeta C. Cabrera, Clerical Assistant II, Risk Management Department, for a one year (fourth extension) special leave without pay ending September 1, 2010, with her name to be placed on the eligible list for Clerical Assistant II.  
Hire date: October 30, 2002  
Reason: Childcare.
5. Shannon T. Hirsch, Project Officer I, Engineering and Capital Projects Department, for a one year (third extension) special leave without pay ending November 23, 2010, with her name to be placed on the eligible lists for Project Officer I, Associate Engineer-Civil and Senior Planner.  
Hire date: August 31, 1998  
Reason: To maintain employment eligibility.
6. Wendy A. Hovland-Henry, Supervising Public Information Officer, Storm Water Department, for a one year (fourth extension) special leave without pay ending September 6, 2010, with her name to be placed on the eligible lists for Supervising Public Information Officer and Senior Public Information Officer.  
Hire date: May 4, 1998  
Reason: Childcare.
7. Julie R. Zielstra, Librarian II, Library Department, for a one year (second extension) special leave without pay ending September 1, 2010, with her job to be saved.  
Hire date: August 23, 2005  
Reason: Personal.

#### **POLICY ITEMS - DISCUSSION**

8. Annual EEO Reports for 2007 and 2008.
9. Jon Coffman requesting review of his retirement status.

**LEAVES OF ABSENCE WITHOUT PAY - IN ORDER**

Total Leave Requests	06	Family/Childcare/Maternity	03
Leave requests with job saved	00	Education/Training	00
Leave requests with name on list	00	Medical	00
Unclassified	03	Relocation	00
Extensions	00	Other	00

**LEAVES OF ABSENCE WITHOUT PAY - IN ORDER**

10. Tatyanna N. Boyer, Hazardous Materials Inspector II, Environmental Services, for a one year special leave without pay ending November 4, 2010, with her name to be placed on the eligible list for Hazardous Materials Inspector II.  
Hire date: February 13, 2006  
Reason: Family care.
11. Jihad S. Edwards, Laborer, Public Utilities Department, for a six month special leave without pay ending March 22, 2010, with his job to be saved.  
Hire date: December 4, 2006  
Reason: Childcare.
12. Christina Rodrigues, Code Compliance Officer, Public Utilities Department, for a one year special leave without pay ending December 17, 2010, with her name to be placed on the eligible lists for Code Compliance Officer, Deputy City Clerk I and Clerical Assistant II.  
Hire date: October 22, 1998  
Reason: Family care.

**LEAVES OF ABSENCE WITHOUT PAY - UNCLASSIFIED**

13. Christopher W. McKinney, Recycling Program Manager (Option Title: Asset Management Coordinator), Public Utilities Department, for a leave of absence from the classified service effective February 21, 2009, while filling an unclassified position with his name to be placed on the appropriate eligible lists.
14. Steven W. Meyer, Senior Chemist, Public Utilities Department, for a leave of absence from the classified service effective September 5, 2009, while filling an unclassified position with his name to be placed on the appropriate eligible lists.
15. John J. O'Neill, Senior Department Human Resources Analyst, Environmental Services Department, for a leave of absence from the classified service effective October 3, 2009, while filling an unclassified position with his name to be placed on the appropriate eligible lists.

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**ITEMS FOR INFORMATION**

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**NEW BUSINESS**

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**CLOSED SESSION**

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The Commission will meet in Closed Session with the following agenda:

- I. Deliberation on disciplinary appeals pursuant to Government Code Section 54957:
  - a. Daniel McGrath
  - b. Christopher Osborn