

CLASS SPECIFICATION

SAN DIEGO CITY CIVIL SERVICE COMMISSION

AREA REFUSE COLLECTION SUPERVISOR - 1835

DEFINITION:

Under direction, to supervise the work of Environmental Services collection crews; and to perform related work.

*** EXAMPLES OF DUTIES:**

- Supervises refuse, organic waste, yard waste, and/or recycling collection crews operating various waste collection vehicles such as automated side-loading and semi-automated rear-loading packer and/or recycling trucks in an assigned section;
- Receives, investigates, and resolves complaints from the public;
- Evaluates and makes changes in workloads and collection routes;
- Investigates and makes reports of crew accidents and injuries;
- Represents management in employer-employee relations issues with subordinates and processes disciplinary actions and grievances;
- Makes recommendations for improving methods and service;
- Enforces safety regulations;
- Keeps payroll and workload related records and prepares reports;
- Maintains assigned vehicles;
- Encodes and updates data;
- Trains and rates the work performance of subordinates;
- Has responsibility for care and maintenance of assigned vehicles.

MINIMUM QUALIFICATIONS:

Please note: the minimum qualifications stated below are a guide for determining the education, training, experience, special skills, and/or license which may be required for employment in the class. These are re-evaluated each time the position is opened for recruitment. Please refer to the most recent Job Description for updated minimum qualifications: <https://www.governmentjobs.com/careers/sandiego/classspecs>.

Three years of full-time experience as a Sanitation Driver II and/or Sanitation Driver III with the City of San Diego, operating waste collection vehicles for the purpose of collecting and transporting refuse, organic waste, and/or recyclable materials, **AND** a valid unrestricted California Class A or B Driver License, **AND** a valid California Department of Motor Vehicles (DMV) medical certificate dated within the last two years are required at the time of hire.

- * EXAMPLES OF DUTIES performed by employees in this class. The list may not include all required duties, nor are all listed tasks necessarily performed by everyone in this class.**