



CITY OF SAN DIEGO - 1222 FIRST AVE., M.S. 501, SAN DIEGO, CA 92101

# PUBLIC NOTICE

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**Date: Dec. 7, 2023**

**Subject: Christmas and New Year's Day City Holiday Office Closures**

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The Development Services Department (DSD) will be closed for business on Monday, Dec. 25, 2023, and Monday, Jan. 1, 2024, in observance of the Christmas Holiday and New Year's Day. Regular business hours will resume the day after the closure.

In addition, phone assistance on the department line (619-446-5000), in-person payments, in-person records and all virtual appointments will be unavailable between Tuesday, Dec. 26 and Friday, Dec. 29.

During the closure, customers can continue to use online services, including applying for permits, scheduling inspections or requesting [Building & Land Use Enforcement](#) investigations — among other services — by visiting [sandiego.gov/DSD](http://sandiego.gov/DSD).

We thank you in advance for your cooperation and ask that you plan accordingly.

## **Drop-off Payments Accepted During Holiday Office Closure**

During this office closure, customers may drop checks, cashier checks and money order payments into the payment drop-off safe located on the first-floor lobby of the downtown Development Services Center [during business hours](#). All payments must be made out to "City Treasurer."

## **Need a Noise Permit?**

Applicants must submit a [Construction Noise Permit application](#) at least three business days before a holiday closure. As a reminder, an approved [Traffic Control Permit](#) is required before applying for a Construction Noise Permit.

## **What are the current processing times?**

You can now check on [permit processing timelines](#) for intake and issuing a permit.

## **Email Updates**

Visit [sandiego.gov/dsd-email](http://sandiego.gov/dsd-email) to get the latest news and updates straight from DSD.