

CITY OF SAN DIEGO
AIRPORTS ADVISORY COMMITTEE
MINUTES

Meeting of May 10, 2016

Montgomery Field Terminal, 3750 John J. Montgomery Drive, San Diego, CA 92123

MEMBERS PRESENT: J. H. Aldrich (Montgomery Field Aviation Lessee), Jackie Ander (Serra Mesa Community), Tom Dray (MYF Tower), Chairman Buzz Fink (Special Expertise), Buzz Gibbs (Kearny Mesa Community), Lisa Golden (Otay Mesa Community) *arrived late*, Rich Martindell (Special Expertise), Vice-Chair, Chuck McGill (Montgomery Field Aviation User Group), Tom Ricotta (Brown Field Aviation Lessee), David Ryan (Special Expertise)

MEMBERS ABSENT: Jim Demeaux (Clairemont Community) *excused*, Scott Hasson (Tierrasanta Community) *excused*, Bob Hitchcock (Brown Field Aviation User Group)

GUESTS PRESENT: Gerald Blank, Juan Pablo Castro, Rod Grove, Dave Gordon, Ralph Redman, Larry Rothrock, Kevin Slatnick, Chris Sluka, Tiny Sluka, Fred Sorbi, John Sutherland, Glenn Welborn

STAFF PRESENT: Alberto Bejarano, Grace Chao, Kathy Chavez, Karen Dennison, Millie Moore, Brandi Mulvey, Rod Propst, Wayne Reiter, Liz Saidkhanian, Pierre Saladin, Debbie Shauger, Matthew Schmitzer, Andy Schwartz, Cybele Thompson

1. CALL TO ORDER

Chairman Fink called the meeting to order at 3:05 P.M. A quorum was present.

2. APPROVAL OF MINUTES

Chairman Fink made motion to approve the meeting notes from April 12th, moved by Mr. Martindell, seconded by Mr. McGill, all in favor, unanimously approved as written.

3. NON-AGENDA PUBLIC COMMENT

None

4. OLD BUSINESS

None

5. NEW BUSINESS

Airports Division Customer Satisfaction Survey Preview

Ms. Karen Dennison from the City's Performance Analytics Department presented information about the Customer Satisfaction Survey to Airport's internal and external customers. For the last couple of months, discussions, meetings and tours were conducted to identify the airport customers. Internal customers include tenants, subtenants, lessees, on-site restaurants, DOD sub-constructors, San Diego Fire-Rescue, San Diego Police and other on-airport businesses. External customers include travelers, restaurants and fuel customers. The survey will be developed and finalized in May, with a June deployment. The survey is expected to be released for 30 days. Final results and reports are expected to be released in August.

Gerald Blank asked if the hangar tenants will be included as internal customers and Ms. Dennison responded that they will be included.

6. STAFF REPORT

MYF General Update – Montgomery Field Airport Manager, Matt Schmitzer

- Pedestrian gate codes were changed on Friday April 15th.
- Pre-construction for the barrier removal started on May 2nd for the ADA project.
- Runway 10R/28L was reopened on May 5th. Currently in phase E of the construction.
- Hangar inspections are ongoing. Hot topics were fire extinguishers inside the hangars, which need to be serviced every year according to the fire inspectors, wiring, and fuel cans that are not appropriate type. Most of the hangars inspected are clean.
- Newsletter was published and Mr. Schmitzer has copies if needed.
- Mr. Schmitzer introduced two new Operations Assistants: Charles Broadbent who came from Gibbs Flying Service and Alberto Bejarano from Palomar Community College. Each one gave a short personal introduction.

Mr. Gibbs requested advance notice when gate codes will be changed.

Mr. Gordon inquired about the delays on Taxiway Golf and is requesting something in writing about what the fire code is. Mr. Schmitzer responded that Fire inspectors will create a list of deficiencies in each hangar and he will disseminate to tenants.

Chairman Fink requested if possible to work with fire extinguisher refurbishing company to come out twice a year when tenants are on site and Mr. Schmitzer responded by stating that he has received an email from Aztec Fire from La Mesa. There are a lot of people from Montgomery Field who need their fire extinguishers serviced and they can work something out.

MYF Tower Update – MYF Tower Manager, Tom Dray

- Mr. Dray announced that 28L is open without any issue.

SDM General Update – Brown Field Airport Manager Andy Schwartz

- Status was given on Runway 26R: concrete on north and south sides have been excavated; subgrade was scarified to allow for soil on the bottom to air out; the laying of Geogrid is happening today; base material on top of geo grid will happen tomorrow in the center to bring up to grade starting May 16th and April 3rd. Pictures available.
- A letter from the Tower Manager went out and inviting airport user to participate in the 2016 RSAT meeting June 8th at Brown Field from 9:00 a.m. to 12:00 p.m. and all are invited. Please RSVP.

Real Estate Update – Supervising Property Agent, Brandi Mulvey

- An agreement was made with Crown Air on their long term lease, took it to Committee on April 27th and it passed. It is on docket for Council for May 16th or 17th and it will be finalized at Council.
- On April 22nd independent appraiser Smith and Associates came out and we will get an appraisal for the National Air College site also Coast leasehold.
- Currently working on getting all the occupants for the Coast leasehold on month-to-month agreement before we can RFP that site out. The master tenants will be terminated and will be going to month-to-month with the current 37 hangar occupants.

- Discussions continue with Corporate Helicopters for the National Air College sites in negotiations.
- The Fire Department at Montgomery Field will be off Lot 3 site by July 1st. A temporary solution is to keep one of their helicopters here during fire season and one at Brown Field.

Discussion took place regarding Glenn Welborn being unaware of negotiations with National Air College. Ms. Mulvey responded that she has conducted meetings with Greg and if need to discuss further she suggested they can meet up after the meeting.

Mr. Gordon inquired as to how City will handle the exclusive negotiation process with NAC. Mr. Propst responded they will get permission from City Council for exclusive lease.

Additional discussion took place regarding City interest in negotiating leases.

Mr. Dray and Mr. Blank commented on the "temporary" status of a relocated fire helicopter on or near Taxiway C near the control tower.

Mr. Chris Sluka inquired about the developments on Spiders area and Ms. Mulvey stated a consultant will be reviewing it and find the best use.

Chairman Fink inquired about update on Brown Field development and Ms. Mulvey responded no updates yet.

Noise & Special Projects – Airports Program Manager, Wayne Reiter

- Master plan interviews on May 24th. RFP closed in April. The two respondents are: C&S and Coffman Associates. There are two AAC members participating in the Master Plan, Mr. Tom Ricotta and Mr. David Ryan. Everything on track to select consultant and go to Council in July to award contract.
- The fee increase to go on docket on May 20th and docket closing is tomorrow.
- The incentive for transient parking was dropped under discussion with committee last month.
- A report was given on noise readings of jets.

Mr. Gordon inquired about master plan opportunity for users and Mr. Reiter responded by giving an overview of the process.

Deputy Director Remarks – Airports Deputy Director, Rod Propst

Yesterday, the Internal Operations Branch had the budget hearing, which READ/Airports Division is part of, and the budget was approved.

7. ANNOUNCEMENTS

Chairman Fink announced Clairemont representative Jim Demeaux will be resigning from the Committee. The Mayor's office will process the resignation and announce an opening.

Ms. Ander announced that on May 15th at 2:00 p.m. there will be a free concert at the Library on Aero Drive. It will last about an hour. Everyone is invited.

New Fire-Rescue Air Operations Chief Chuck MacFarland was introduced and congratulated. He is committed to moving helicopters by July 1st as previously stated. Copter 2 which is a 24 hour shift will be at Brown Field Fire Station 43. When there is only one aircraft available, Copter 2 will reposition to MYF to cover center-city area. Mr. Propst will then decommission the City heliport on Lot 3. They will be moving into the old FAA flight service building.

8. ADJOURNMENT

The meeting was adjourned at 3:55 P.M.

Respectfully,
Millie Moore