

CITY OF SAN DIEGO
AIRPORTS ADVISORY COMMITTEE
ADOPTED MINUTES
Meeting of September 12, 2017

Montgomery-Gibbs Terminal, 3750 John J. Montgomery Drive, San Diego, CA 92123

MEMBERS PRESENT: Jim Aldrich (Montgomery Field Aviation Lessee), Jackie Ander (Serra Mesa Community), Tom Dray (MYF Tower), Buzz Fink (Special Expertise), Buzz Gibbs (Kearny Mesa Community), Lisa Golden (Otay Mesa Community), Chairman Scott Hasson (Tierrasanta Community), Rich Martindell (Special Expertise), Vice-Chair Chuck McGill (Montgomery Field Aviation User Group), Tom Ricotta (Brown Field Aviation Lessee), David Ryan (Special Expertise)

MEMBERS ABSENT: Tom Reid (Clairemont Community) *excused*, vacant (Brown Field Aviation User Group)

STAFF PRESENT: Kathy Chavez, Cindy Dunn, Thurman Hodges, Michele King, Millie Moore, Rod Propst, Wayne Reiter, Rodel Riego, Matt Schmitzer, Andy Schwartz, Debbie Shauger

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chairman Hasson called the meeting to order at 3:00 P.M. A quorum was present.

2. APPROVAL OF MINUTES

Chairman Hasson requested any comments, changes or deletions to the meeting notes from July 11, 2017. Mr. Reiter noted one typo on the July 11, 2017 Minutes. Mr. Gibbs made motion to approve, seconded by Mr. Aldrich, one abstention Mr. McGill. Chairman Hasson moved to approve with one typo to change, all in favor, approved as written with changes.

3. NON-AGENDA PUBLIC COMMENT

None

4. NEW BUSINESS

Taken after the Staff Report.

5. STAFF REPORT

Deputy Director Remarks – Rod Propst, Airports Deputy Director (taken out of order)

Deputy Director Propst gave a presentation on the FY 2018 Budget for the Airports Division. Mr. Reiter has copies of the FY 2018 Budget available.

Mr. Gibbs inquired about grant money coming in.

Mr. Propst responded that Mr. Reiter will explain during his report.

Mr. Propst stated there is \$6 million fenced for CIP, \$3 million for each airport.

Mr. Ricotta inquired regarding the \$19 million (total balance, reserves, and expense) if it is cash or cash and assets.

Mr. Propst responded it is cash. The fund balance is very healthy when looking at balance from previous year plus the CIP.

6. STAFF REPORT

SDM General Update – Andy Schwartz, Brown Field Airport Manager

- Currently Ops is working on 2 projects that are being completed utilizing City forces. The first one is re-roofing the (terminal) tower roof. The second is the Operations break room soon to be concluded once the abatement process is completed.
- A new Operations Assistant Patrick Buttermore was hired in August and it is great to have him on board. Grounds Maintenance Worker II was hired, but due to unforeseen circumstances was unable to continue working for the City. Currently in the process of filling the position.
- Pilot meeting has been scheduled for September 19th at 4:00 p.m. – 5:00 p.m. at SDM Conference Room. Please RSVP with SDM Ops at (619) 424-0455.
- Hangar inspections are tentatively scheduled for November 6th – 10th.

Mr. Ricotta asked if there is a problem with the pilot controlled lighting. Mr. Schwartz replied he will check.

MYF General Update – Matt Schmitzer, Montgomery-Gibbs Executive Airport Manager

- Mr. Bejarano, Airport Operations Assistant, completed the Basic Airport Safety and Operations Specialist School on August 31th.
- Mr. Broadbent, Senior Airport Operations Assistant, completed the Advanced Airport Safety and Operations Specialist School on August 10th.
- All hangar inspections at Flattop and Marigold were completed on August 16th.
- Local Runway Safety Action Team was on August 24th.
- The National Air College RFP is out and Mr. Hodges can discuss further.
- National Air College hangar inspections were completed September 6th.
- The Coast asphalt repairs are ongoing and expected to complete by the end of this week.
- The pedestrian gate code change to be done on Friday, September 15th. Mr. Schmitzer will send an email out to all tenants and users.
- The Miramar Air Show is coming up, MYF airspace closures are as follows:
9/21 – 1100L – 1510L
9/22 – 1400L – 1510L
9/23 – 1400L – 1510L
9/24 – 1400L – 1510L
- Starting an Aviation Exploring Program at MYF for high school students 16 years and older. A pamphlet is available. The Open House will be on September 27nd.

Mr. Gibbs requested the gate code be changed on a Tuesday or Wednesday, not Friday.

Mr. Gordon asked to be made aware of gate code changes in advance.

Chairman Hasson inquired about the NAC inspections and Flattop/Marigold corrections.

Mr. Schmitzer replied there have been major improvements at NAC and corrections are in progress.

Ms. Golden asked what the biggest problems were during the inspections.

Mr. Schmitzer responded it is the servicing of fire extinguishers.

MYF Tower Update – Tom Dray, MYF Tower Manager

- Runway safety meeting went well. One issue is that of pilots stopping on the wrong side of the runway hold bars.
- For the pilot controlled lighting at Brown Field, possibly they forgot to flip on the switch.

Mr. Schmitzer confirmed for the Miramar show the Police and Fire are still to operate with the TFR in effect.

Mr. Dray stated yes, MYF is excluded from the TFR south of the 52, except when the Blue Angels are performing, which will be around 2:00 p.m. for about an hour. Please check the exact time before takeoff.

Mr. Fink inquired about the privatizing of air traffic control throughout the country.

Mr. Dray was not in a position to comment.

Mr. Martindell responded that it is not for certain if privatizing is technically correct, but discussions are taking place regarding this topic.

Real Estate Update – Thurman Hodges, Supervising Property Agent

- Mr. Hodges gave an overview on Metropolitan Airpark Project: GSA (federal government) and the City are working on an agreement to provide continued access to Customs and Border Patrol facility from public road; appraisal instructions are being negotiated; Biological Assessment has been submitted to the FAA; Substantial Conformance Review at Development Services; and request to extend grading permit storm water requirements is expected.

Mr. Gibbs asked when ground breaking will occur.

Mr. Hodges responded it will depend on when MAP obtains the grading permit, which is dependent on the NEPA outcome.

- The RFP for the development of 9.4 acre NAC site at MYF was released September 1st. Proposals are due October 30. The site will not be subject to Public Works contracting or prevailing wage requirements.

Mr. Ricotta inquired about disposition of existing tenants on the site.

Mr. Hodges replied it will depend on the proposal.

Mr. Gibbs commented that the rates were reasonable, as opposed to the Coast RFP, which were not reasonable due to Public Works and prevailing wage requirements.

Mr. McGill asked if there is a wash rack included in the RFP. Mr. Hodges replied no. The master plan will likely recommend wash racks that could be eligible for FAA grant funding.

- Mr. Hodges gave overview of the 3 phase development of Parcel Three for Corporate Helicopters.

Mr. Gibbs and Martindell expressed concerns about the layout of the proposal, that it would restrict future growth and place helicopters too close to the taxiway.

- Mr. Hodges introduced Ms. King as the new Property Agent. She has 17 years of public sector experience.
- Ms. King gave a briefing on the Four Point Sheraton Hotel on Aero Drive and Kearny Villa Road.

Mr. McGill inquired about the status of the rent.

Mr. Hodges replied they are current on rent, but \$55,000 overdue in late charges that are addressed in the bankruptcy.

Mr. Gibbs spoke of the demand for hotel space in Kearny Mesa, and that new hotel development and management for the site should be considered.

Noise and Special Projects – Wayne Reiter, Airports Program Manager

- On September 11th \$5.68 million grant was received to finish Brown Field Runway 26R.
- Last week we met with the FAA for a pre-Airport Capital Improvement Program meeting to discuss the 5 year outlook for capital projects. In FY 19 will be for MYF Taxiway Charlie and FY 20 for SDM Runway 26L. Everything after that will depend on the Master Plans.
- Last month each airport had a Master Plan Open House, which marks the end of the introductory phase. FAA approved the forecasts and we can move forward with the facility requirements. October 16th and 17th will be the next PAC meetings but has not been

confirmed yet. The discussion will be on facility requirements, pavement assessment, economic impact study, waste audit and the environmental baseline.

- Discussion took place regarding the location of the AAC luncheon in December. The Committee decided on the Four Points Sheraton.
- According to the Brown Act, there is no requirement to sign in to attend a meeting. A notation stating such has been added to the sign in sheet. Guests will not be included in future minutes.
- Noise issues will be discussed in detail next month.

New Business

Chairman Hasson asked the committee members and the public if the AAC is doing enough to support the airports, or if any issues need to be addressed and listed some of the accomplishments that have taken place this year.

Mr. Ricotta felt the AAC was doing great; Ms. Golden stated the AAC is doing more than in past years, and Ms. Ander requested more updates on MAP at Brown Field.

7. ANNOUNCEMENTS

None

8. ADJOURNMENT

The meeting adjourned at 4:27 p.m.

Respectfully,
Millie Moore