

**HORTON PLAZA THEATRES FOUNDATION
 CONFLICT OF INTEREST CODE**

**APPENDIX A
 DESIGNATED POSITIONS, DUTIES, AND CATEGORIES**

<u>POSITION</u>	<u>DUTIES</u>	<u>CATEGORY</u>
Executive Director	Serves as the head of and is responsible for the administration of the Foundation; subject to the control, advice and consent of the Board; contract, receive, deposit, disburse, and account for funds of the Foundation; executes in the name of the Foundation all contracts and other documents; negotiates all material business transactions of the Foundation; performs such other duties as may be prescribed from time to time by the Board.	1
President	Presides at all meetings of the Board and Executive Committee; performs such other duties as may be prescribed from time to time by the Board.	1
Vice President	Performs, in the absence of the President, all the duties of the President; performs such other duties as may be prescribed from time to time by the Board.	1
Secretary	Custodian of all records and documents of the Foundation; performs such other duties as may be prescribed from time to time by the Board.	1
Treasurer	Oversees the management and reporting of the Foundation's finances and annual audit; performs such other duties as may be prescribed from time to time by the Board.	1
Director	Works closely with the Executive Director to maintain and operate the Lyceum Theatre; performs such duties as may be prescribed from time to time by the Board.	1
Corporate Counsel	Provides legal services to the Board Directors and Executive Director.	1
Consultants/New Positions	Performs services as specified in contract.	2

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**APPENDIX B
DISCLOSURE CATEGORIES**

CATEGORY 1:

- Investments and business positions in, and sources of income from, any business entities, and sources of income, located in and doing business within the jurisdiction of the Horton Plaza Redevelopment Project area.
- Interests in real property located in whole or in part within, or not more than two miles outside, the Horton Plaza Redevelopment Project area.
- Investments and business positions in, and sources of income from, business entities that are engaged in land development, construction or the acquisition or sale of real property within the Horton Plaza Redevelopment Project area.
- Investments and business positions in, and sources of income from, business entities that are banking, savings and loan, or other financial institutions, or insurance companies that supply goods or services to the Foundation.
- Investments and business positions in, and sources of income from, business entities that provide services, supplies, materials, machinery, vehicles or equipment of a type purchased or leased by the Foundation, including but not limited to, office equipment or services, public relations and advertising, and theatrical supplies, equipment and services.

The Horton Plaza Redevelopment Project was approved and adopted by the City Council of the City of San Diego on July 25, 1972 by Ordinance No. 10882.

CATEGORY 2:

Consultants/New Positions shall be included in the list of designated positions and shall disclose pursuant to the broadest category in the code subject to the following limitations:

The Executive Director or President may determine in writing that a particular consultant or new position, although a "designated employee," is hired to perform a range of duties that is limited in scope and is thus not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties, and based upon that description, a statement of the extent of disclosure requirements. The Executive Director or President's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.